

**St. Charles Community College
Board of Trustees Meeting
Open Session
Monday, January 25, 2016**

M I N U T E S

CALL TO ORDER AND INTRODUCTION OF GUESTS

The regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Board President Mack. The following members of the Board of Trustees were present: Rose Mack, Board President, Pam Cilek, Board Vice President; William Pundmann, Board Secretary; Jean Ehlmann, Board Treasurer; and Shirley Lohmar, Board Trustee. Trustee Ryan Robertson was unable to attend.

Also present were Dr. Ron Chesbrough, SCC President; Chris Breitmeyer, Vice President for Academic and Student Affairs; Donna Davis, Vice President for Human Resources; Heather McDorman, Vice President for Enrollment and Marketing Services; Kasey McKee, Vice President for College Advancement and Planning; Todd Galbierz, Vice President for Administrative Services; Bill Strecker, Associate Vice President for Technology and Online Support; and Julie Parcel, Executive Assistant to the College President and Board of Trustees.

Audience members who introduced themselves were staff members Al Koehler, Ryan Buenemann, Michael Dunkus, Susie Rubemeyer, Bob Ronkoski, Tina Sieker, and Chris Romer; faculty members Kathleen Sanker, Dr. Monica Hall-Woods (Faculty Association president), and Paul Roesler; student Farhan Babar (Student Senate president); and community member Arnie C. Dienoff.

PLEDGE OF ALLEGIANCE

Board President Mack led the Board, staff, and audience in the Pledge of Allegiance.

ACCEPTANCE OF MINUTES: REGULAR MEETING OF DECEMBER 7, 2015

On a motion by Pundmann and a second by Lohmar, minutes of the December 7, 2015, regular Board meeting were accepted as presented. The motion was carried unanimously.

APPROVAL OF AGENDA

On a motion by Ehlmann and a second by Cilek, the agenda was approved. The motion was carried unanimously.

TREASURER'S REPORT - APPROVAL TO PAY BILLS

Treasurer Ehlmann presented the Treasurer's Report. Cash in bank \$6,916,783; total investments \$29,835,000; tuition and fees received to date \$16,314,765; local taxes received to date \$14,852,096; state appropriations received to date \$4,920,639. On a motion by Lohmar and a second by Cilek, the

Treasurer's Report was accepted. The motion was carried unanimously.

On a motion by Pundmann and a second by Cilek, the Board approved payment of bills from the Operating Fund in the amount of \$4,415,553. The motion was carried unanimously.

STUDENT SENATE REPORT

Student Senate President Farhan Babar reported that Student Senate held their first meeting of the semester last week, and that the Winter Carnival planned for the upcoming weekend has been postponed until next month.

FACULTY ASSOCIATION REPORT

Faculty Association President Dr. Monica Hall-Woods presented the following:

- SCC's chapter of Phi Beta Lambda (PBL), in conjunction with the SCC Foundation and Cottleville/Weldon Spring Rotary Club, hosted the PBL Business Ethics Panel on November 11, 2015. Rotary members served as MC and panelists. Each panelist presented an ethical situation they had encountered in their industry, allowed students to ask questions and present possible solutions, and then shared how they actually handled the situation. It was a great learning experience and partnership that PBL hopes to continue.
- PBL members served the community over the holidays, as well. On December 12, 2015, members rang the bell for the Salvation Army at the Schucks on Mid Rivers Mall Drive near campus. On December 17, they boxed and packaged food at the St. Louis Area Food Bank. At the end of the day, they had provided food for 746 families, and a total of 16,930 meals. Advisors for the chapter are *Andrea Compton* and *Nancy Graviett* (Business Technology).
- *Sylvia Bane Malta* (Human Services) reports that on December 5, 2015, five Human Services students were initiated into Tau Upsilon Alpha, Lambda Chapter, the only Greek letter National Honor Society for two and four year schools with Human Services Programs. serves as advisor
- During the fall semester, the Gerontology Class (SOC-151-01), taught by Sylvia Bane Malta, visited three examples of community services options for older people. The class toured Breeze Park, a continuum of care community in Weldon Springs; St. Peters Senior Center, an activity and service hub for the Mid-East Area Agency on Aging; and Parc Provence, a state of the art residential community for people with a dementia diagnosis.
- *Garrett Foster*'s EGR-170 (Spring 2015) class designed, analyzed, and constructed bridges to gain hands-on experiences using the material covered in the course. The winning bridge had a mass of 259 g (~100 craft sticks) and held over 200 pounds. To practice their teamwork skills, Foster's EGR 104 classes (Fall 2015) were challenged to build the tallest tower they could using only uncooked spaghetti and marshmallows. The winning tower ended up being 48 inches tall. Foster's EGR-104 classes (Spring 2015) designed and constructed solar powered water heating devices to learn about renewable energy. The winning device was able to heat one gallon of room temperature water to over 115° F in less than 45 minutes.
- The Professional Development Advisory Group (*Mara Vorachek-Warren* and *Jayne Blandford*, chairs; *Lisa Davis* (AHS); *Heather Stueben* (BSEMC); *Charles Deboard* (AHS); *Rex McKanry* (BSEMC); *Vi Rajagopalan* (AHS and Adjunct Faculty Liaison); *Stephen Randoll* (AHS); *Jennifer Bussen* (NAH); and *Cheryl Eichenseer* (BSEMC) led a successful book discussion and author visit for "Make it Stick – The Science of Successful Learning" as part of pre-spring faculty in-service.

REPORT OF THE COLLEGE PRESIDENT

Dr. Chesbrough presented highlights of the President's Report, posted on the SCC website at http://www.stchas.edu/about-scc/presidents_message/.

PUBLIC COMMENTS

Board President Mack called for public comments. Community member Arnie C. Dienoff commented that he was startled and saddened at Dr. Chesbrough's planned departure and would like to be appointed to the search committee for Dr. Chesbrough's replacement.

SABBATICAL LEAVE PRESENTATIONS

Faculty members Monica Hall-Woods, Paul Roesler, and Kathleen Sanker presented information on their requests for sabbatical leave. All three proposals had been reviewed and recommended by the Sabbatical Review Committee, the Vice President for Academic and Student Affairs, and the College President. Action was taken after discussion in Closed Session.

DEVELOPMENTAL DISABILITIES RESOURCE BOARD RESOLUTION

The College plans to apply for a grant from the Developmental Disabilities Resource Board (DDRB) in the amount not to exceed \$10,000 to host and coordinate the annual Direct Support Professionals Conference. On a motion by Lohmar and a second by Ehlmann, the Board adopted a resolution for this purpose. The motion was carried unanimously.

PETITION FOR ELECTION: COLLECTIVE BARGAINING REPRESENTATION OF ADJUNCT FACULTY BY SEIU LOCAL 1 (SERVICE EMPLOYEES INTERNATIONAL UNION) - *Action*

On January 5, 2016, the Missouri League of Women Voters certified that 35.4% of adjunct faculty falling within the Service Employees International Union (SEIU) bargaining unit definition had shown interest in collective bargaining representation by SEIU Local 1.

The Board acknowledged that the required 30% of interest has been met and that the definition of the collective bargaining unit has been agreed upon.

On a motion by Pundmann and a second by Cilek, election dates, hours, and location were set for March 2 and 3, 2016, from 1:00 to 5:00 p.m., in the Daniel J. Conoyer Social Sciences Building (SSB) Room 2102, also known as the Board Room. The motion was carried unanimously.

On a motion by Cilek and a second by Lohmar, the Board approved wording of the ballot. The motion was carried unanimously.

AWARD OF BIDS

Apple Computers and Laptop - Ratification of Approval

On a motion by Lohmar and a second by Cilek, the Board ratified email approval by a quorum on December 18, 2015, for a \$6,665.40 increase in the original award amount approved at the October 2015 Board of Trustees meeting for the purchase of twenty two (22) Apple iMacs and one Apple MacBook for use in open labs and for instructional purposes by the Art Department. The revised total award amount is \$39,215.40, and the quantity of computers purchased is twenty (20). The motion was carried unanimously. *Funding Source: 50/50 Enhancement Grant/College Plan and 50/50 Graphic Design Program: \$2,217.00; 2015/2016 College Plan Graphic Design Program: \$36,998.40*

Child Development Center Fire Suppression System Repairs

On a motion by Pundmann and a second by Cilek, the Board awarded a contract to Lawlor Corporation, St. Louis, MO, for \$159,250.00 plus a 15% contingency, for a total of \$183,137.50 for corrective actions to eliminate failure of the fire suppression system in the Child Development Center. The motion was carried unanimously. *Funding Source: College Funds from Land Sale*

Fine Arts Building HVAC Engineering Design

On a motion by Lohmar and a second by Cilek, the Board awarded a contract to KJWW, St. Louis, MO, in the amount of \$58,500.00 for professional engineering services for HVAC in the Fine Arts building. The motion was carried unanimously. *Funding Source: FY2016 State Maintenance and Repair Funds (50% will be reimbursed by the State of Missouri)*

CLOSED SESSION

On a motion by Pundmann and a second by Cilek, the Board voted to adjourn into Closed Session pursuant to RSMo 610.021.2 for the purpose of discussing leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor; and RSMo 610.021.3 for the purpose of discussing hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded..

A roll call vote was taken and the following “AYE” votes were cast: Ehlmann, Lohmar, Pundmann, Mack, and Cilek. The Board adjourned into Closed Session.

After discussion in these areas, on a motion by Ehlmann and a second by Cilek, the Board voted to reconvene into Open Session. A roll call vote was taken and the following “AYE” votes were cast: Ehlmann, Lohmar, Pundmann, Mack, and Cilek. The Board reconvened into Open Session.

PERSONNEL RECOMMENDATIONS - Action

On a motion by Ehlmann and a second by Cilek, the recommended personnel list was approved. The motion was carried unanimously. Personnel changes are as follows:

Full-time New and Replacement Hires

Kissner, Kelsey (ENS) Enrollment Services Assistant

Full-time Changes

Nicholson, Andrew (NET).....Computer Specialist to Desktop/Applications Administrator
 Reed, Marlita (HSK).....PB Housekeeper to Housekeeper
 Thorn, Becky (MUS) Adjunct Faculty to One-Semester Fixed Term Appointment, Instructor
 Tyler, Kanita (RNP)..... Adjunct Faculty to One-Semester Fixed Term Appointment, Instructor
 Veit, Amy (HIT) PB Technical Writer to One-Semester Fixed Term Appointment, Instructor

Full-time Separations

Gonzalez, Ben (IRE)..... Institutional Research Specialist
 Hartnett, Marilyn (ENS) Assessment Technician
 Hollrah, Brenda (PHE)..... College Center Coordinator (deceased)
 Jackson, Christie (SDV)..... Mental Health Counselor

Part-time New and Replacement Hires

French, Alexandra (CDC).....Childcare Worker
 Haghighi, Shawn (CPT).....Adjunct Faculty
 Hatton, Rebecca (HIM).....Adjunct Faculty
 Henderson, Claire (CDC).....Childcare Worker
 Kearney, Amanda (RNP).....Adjunct Faculty
 Kearns, Michael (GDS)Adjunct Faculty
 Lancaster, William (ATH)Assistant Coach – Men’s Soccer
 Long, Katie (ACE).....Student Assistant
 Mayo, Aimee (MSB) Work Study
 McGuire, Kathryn (CC)Adjunct Faculty
 Meyerott, Amy (ART)Adjunct Faculty
 Meyerott, Andrew (ART)Adjunct Faculty
 Moritz, Kathryn (RNP)Adjunct Faculty
 Ping, Sara (FNS) Work Study
 Rodenbaugh, Linda (BIO)Adjunct Faculty
 Ruck, Anna (MKT)..... Marketing Assistant
 Schulte, Benjamin (MAT)Adjunct Faculty
 Snarzyk, Matthew (ACE).....Student Assistant
 Spaulding, Donna (THE)Adjunct Faculty
 Stafford, Susan (LRC) Administrative Secretary
 Stewart-Perkins, Kristine (RNP).....Adjunct Faculty
 Suhre, Carl (ACT).....Adjunct Faculty
 Syfert, Stephanie (EDU)Adjunct Faculty
 Warner, Shelly (SPE).....Adjunct Faculty

Part-time Changes

Arena, Andrea (ENG) Fixed Term Appointment, Instructor to Adjunct Faculty
 Key, Ashley (AEL) PB AEL Substitute Instructor to PB AEL Instructor
 Polman, Jessica (CD) FT Lead Teacher to PT Lead Teacher

Part-time Separations

Adams, Gale (WFD) PB Contract Trainer III
 Alvis, Megan (CED) PB Continuing Education Instructor II
 Anderson, James (WFD)..... PB Contract Trainer I
 Anderson, Susan (CED)..... PB Continuing Education Instructor II
 Andler-Herbst, Dara (YPT) PB Young Peoples Theater Assistant

Atchison, Mary (BIO)	Adjunct Faculty
Atkins, Beverly (CED)	PB Continuing Education Instructor II
Aydelott, Meghan (CED)	PB Continuing Education Instructor II
Babar, Muhammad-Farhan-Ullah (ESL)	Student Assistant
Barr, Crystal (OTA)	Adjunct Faculty
Bashaw, Linda (RNP)	Adjunct Faculty
Bean, Lawrence (WFD)	PB Contract Trainer III
Beck, Johanna (THE)	PB Theatre Production Assistant
Belew, Trace (CED)	PB Continuing Education Instructor I
Beppler, Louis (CED)	PB Continuing Education Instructor II
Beseau, Lynne (CED)	PB Continuing Education Instructor II
Bieg, Teresa (RNP)	Adjunct Faculty
Bierman, Anastasia (ENG)	Adjunct Faculty
Bono, Matthew (EGR)	Adjunct Faculty
Bonomo, Samantha (CED)	PB Continuing Education Instructor II
Bookstaver, Joseph (EDU)	Adjunct Faculty
Bowles, Ida (CED)	PB Continuing Education Instructor II
Bowles, Theresa (CC)	Adjunct Faculty
Boyer, Melissa (CED)	PB Continuing Education Instructor II
Brinker, Michelle (BAS)	Adjunct Faculty
Bubenik, Becky (CED)	PB Continuing Education Instructor II
Burns, Leburn (CPT)	Adjunct Faculty
Cannon, Frank (CED)	PB Continuing Education Instructor II
Cannon, Pamela Jo (CED)	PB Continuing Education Instructor II
Chege, Christopher (ESL)	Student Assistant
Cilleruelo Ruiz, Maria (ACE)	Student Assistant
Colquitt, Deitra (RDG)	Adjunct Faculty
Cullen, Kelly (WFD)	PB Contract Trainer I
Cusumano, Dominic (CED)	PB Continuing Education Instructor II
Dagne, Yesh (STAV)	Work Study
Davenport, Matt (EGR)	Adjunct Faculty
Davis, Sandra (THE)	PB Costumer
Deloney, Ronald (ACT)	Adjunct Faculty
Denatale, Michelle (CED)	PB Continuing Education Instructor II
Dewan, Florence (CED)	PB Continuing Education Instructor II
Dillon, Myles (STAV)	Work Study
Dolak, Edward (PSY)	Adjunct Faculty
Donovan, Katelyn (THE)	PB Costumer
Doural, Gabriela (CED)	PB Continuing Education Instructor II
Dunagan, Morris (WFD)	PB Contract Trainer II
Elliott, William (CED)	PB Continuing Education Instructor II
Ericson, Samantha (RDG)	Adjunct Faculty
Ettling, Brian (CED)	PB Continuing Education Instructor II
Faulkner, Kemyiah (STAV)	Work Study
Ferguson, Katherine (CED)	PB Continuing Education Instructor II
Filsinger, Otto (WFD)	PB Contract Trainer II
Fisher, Mark (ART)	Adjunct Faculty
Fleetwood, Laura (BAS)	Adjunct Faculty
Frisella, Sam (GEO)	Adjunct Faculty

Furtado, Dulio (EGR)	Adjunct Faculty
Gilbers, Bernard (CPT)	Adjunct Faculty
Giles, Beulah (RNP)	Adjunct Faculty
Gleeson, Adrienne (CED).....	PB Continuing Education Instructor II
Gogel, Joseph (ACT)	Adjunct Faculty
Goggin, Bryan (ACE).....	Educational Aide
Gordon, Jack (WFD)	PB Contract Trainer III
Gordon, Matthew (CED)	PB Continuing Education Instructor II
Grarup, Amanda (CED).....	PB Continuing Education Instructor II
Greenwell, Robert (CED)	PB Continuing Education Instructor II
Haddock, Angela (CED).....	PB Continuing Education Instructor II
Hale, Thomas (CED)	PB Continuing Education Instructor II
Hantak, Kelly (CC)	Adjunct Faculty
Harris, Annie (CED).....	PB Continuing Education Instructor II
Harris, John (WFD)	PB Contract Trainer III
Harrison, Michael (HSK).....	PB Housekeeper
Heininger, Nathan (CED)	PB Continuing Education Instructor II
Heitman, Kenna (WFD)	PB Contract Trainer I
Hendrickson, Carly (MKT).....	Evening Coordinator
Hogan, McKayla (ECO)	Student Assistant
Hollingworth, Donna (CED).....	PB Continuing Education Instructor II
Horvath, Mary (CED)	PB Continuing Education Instructor II
Hough, Joseph (ECO)	Adjunct Faculty
Huffman, Bonnie (CED).....	PB Continuing Education Instructor II
Huitt, James (CED).....	PB Continuing Education Instructor II
Hunter, Betty (WFD)	PB Contract Trainer I
Johnson, Alyse (WFD)	PB Contract Trainer I
Johnson, Darian (STAV)	Work Study
Jones, Craig (THE)	PB Costumer
Kebert-Strawhun, Mary Lou (BIO)	Adjunct Faculty
Keeler, Allison (CED)	PB Continuing Education Instructor II
Keisker, Tammy (CED).....	PB Continuing Education Instructor II
Kelly, Amy (THE)	PB Costumer
Kennedy, Erin (CED).....	PB Continuing Education Instructor II
Keough, Sean (CED)	PB Continuing Education Instructor II
Kerr, Kelly (CED).....	PB Continuing Education Instructor II
Kieffer, Sharon (CED).....	PB Continuing Education Instructor II
Kircher Morris, Emily (CED).....	PB Continuing Education Instructor II
Kohenskey, Larry (WFD)	PB Contract Trainer III
Kohl, Brittany (CED).....	PB Continuing Education Instructor II
Laugeman, Jacob (CED).....	PB Summer Camp Assistant II
Ledbetter, Richard (WFD)	PB Contract Trainer III
Leer, Joan (OTA)	Adjunct Faculty
Lenze, Dale (GRDS).....	Groundskeeper
Little, Lancing (CED).....	PB Continuing Education Instructor II
Long, William (EGR)	Adjunct Faculty
Mann, Lisa (WFD)	PB Contract Trainer I
Martin, Lee (CED).....	PB Continuing Education Instructor II
Martin, Stephen (BUS)	Adjunct Faculty

Martin, Vicki (CED)	PB Continuing Education Instructor II
Masters, Connie (BAS)	Adjunct Faculty
Mayo, Kristen (SCI)	Work Study
McCart, Lauren (CED)	PB Continuing Education Instructor II
McCulloch, Shannon (CED)	PB Continuing Education Instructor III
McRoberts, Kellie (SCI)	Work Study
McSparin, Brett (EGR)	Adjunct Faculty
Menne, Danielle (ALH)	PB Health Occupations Instructor
Merideth, Darla (RNP)	Adjunct Faculty
Meyers, Nicki (CED)	PB Continuing Education Instructor II
Momphard, Lisa (RNP)	Adjunct Faculty
Moore, Suzette (RDG)	Adjunct Faculty
Newton, Tina (NAH)	Work Study
O'Connell, Jo (CED)	PB Continuing Education Instructor II
O'Connor, Owen (CED)	PB Continuing Education Instructor II
O'Daniels, Katherine (RDG)	Adjunct Faculty
Officer, Barbara (CED)	PB Continuing Education Instructor II
Olson, Sheri (RDG)	Adjunct Faculty
Park, Marissa (BK)	Bookstore Clerk
Parker, Claude (WFD)	PB Contract Trainer III
Parker, Kenneth (THE)	PB Theatre Production Assistant
Parker, Melissa (BAS)	Adjunct Faculty
Peters, Jennifer (ALH)	PB Health Occupations Instructor
Powers, Jeremy (CED)	PB Continuing Education Instructor II
Reeb, Lorraine (CED)	PB Continuing Education Instructor II
Regan, Jennifer (CED)	PB Continuing Education Instructor II
Rieken, David (EGR)	Adjunct Faculty
Rivas, Eliza (CED)	PB Continuing Education Instructor II
Robbins, Jane (RDG)	Adjunct Faculty
Roberts, Rosaura (EGR)	Adjunct Faculty
Romesburg, Jerry (WFD)	PB Contract Trainer III
Rosenberger, Cory (EGR)	Adjunct Faculty
Routson, Rebecca (CED)	PB Continuing Education Instructor II
Rovertoni, Alicia (CED)	PB Continuing Education Instructor II
Rubemeyer, David (WFD)	PB Contract Trainer II
Scherer, Christine (CED)	PB Continuing Education Instructor II
Schmelz, Michael (WFD)	PB Contract Trainer III
Schmidt, Eric (CED)	PB Continuing Education Instructor II
Schoenherr, JoAnn (CSH)	Cashier
Schultz, Marc (CED)	PB Continuing Education Instructor II
Scott, Megan (CED)	PB Continuing Education Instructor II
Sehie, Sarah (WFD)	PB Contract Trainer I
Semrow, Diane (BKS)	Bookstore Assistant
Sengheiser, Tammy (OTA)	Adjunct Faculty
Sharketti, Morgan (CED)	PB Continuing Education Instructor III
Shepard, Ryan (YPT)	PB Young Peoples Theater Assistant
Shiller, Bonnie Lou (CC)	Adjunct Faculty
Shumaker, Eugene (CED)	PB Continuing Education Instructor II
Simmons, Judith (CPT)	Adjunct Faculty

Smith, Jacquelynn (BIO)	Adjunct Faculty
Sneed, Amanda (CED)	PB Continuing Education Instructor II
Sommer, Erin (CED)	PB Continuing Education Instructor II
Sponsler, Evangeline (CED)	PB Continuing Education Instructor II
Spraul, Tyson (CED)	PB Continuing Education Instructor II
Stanfield, Ted (CED)	PB Continuing Education Instructor II
Stanley, Elizabeth (CED)	PB Continuing Education Instructor II
Stanley, Patsye (WFD)	PB Contract Trainer II
Stewart, Patricia (RNP)	Adjunct Faculty
Stockman, Kevin (CED)	PB Continuing Education Instructor II
Strehl, Christopher (EGR)	Adjunct Faculty
Stumpf, Anna (PHE)	Adjunct Faculty
Stumpf, Matthew (PHE)	Adjunct Faculty
Swindell, Jami (CC)	Adjunct Faculty
Talton, Angela (HIT)	Adjunct Faculty
Tansey, Ann (CED)	PB Continuing Education Instructor II
Taylor, Trisha (OTA)	Adjunct Faculty
Thornton, Sharon (PHE)	Adjunct Faculty
Totty, Ifeoma (ALH)	PB Health Occupations Instructor
VanBibber, Connie (PSY)	Adjunct Faculty
Velders, Susan (OTA)	Adjunct Faculty
Vermani, Satyendra (CAD)	Adjunct Faculty
Walsh, Kevin (CED)	PB Continuing Education Instructor II
Waring, Glen (ACT)	Adjunct Faculty
Wehmeyer, Samantha (CED)	PB Continuing Education Instructor II
Welker, Amy (HIT)	Adjunct Faculty
Willey, Mary Lou (CED)	PB Continuing Education Instructor II
Williams, Andrew (BUS)	Adjunct Faculty
Williams, Stephen (DPS)	Police Officer
Willis, Vadon (CPT)	Adjunct Faculty
Woelbling, Chana (BIO)	Student Assistant
Wofford, Jolene (BAS)	Adjunct Faculty
Wurm, Elizabeth (THE)	PB Theatre Production Assistant
York, Joshua (EGR)	Adjunct Faculty
Ziegemeier, Taylor (ENS)	Work Study

SABBATICAL LEAVE

On a motion by Pundmann and a second by Cilek, sabbatical leave for Monica Hall-Woods was approved as presented for the Spring 2017 semester. The motion was carried unanimously.

On a motion by Ehlmann and a second by Cilek, sabbatical leave for Paul Roesler was approved as presented for the Spring 2017 semester. The motion was carried unanimously.

On a motion by Pundmann and a second by Lohmar, sabbatical leave for Kathleen Sanker was approved as presented for the Fall 2016 semester. The motion was carried unanimously.

PRESIDENT CHESBROUGH'S RESIGNATION AND RELEASE FROM EMPLOYMENT Contract

On a motion by Pundmann and a second by Ehlmann, the Board accepted Dr. Chesbrough's resignation and released him from his contract, both effective dates being June 30, 2016. The motion was carried unanimously.

OTHER

- The Board of Trustees will hold a Special Meeting on Saturday, January 30, 2016, at 10:00 a.m. in the Board Room to begin discussion of the presidential search.
- Board Secretary Pundmann distributed copies of The Aspen Institute's "*Hiring Exceptional Community College Presidents – Tools for Hiring Leaders Who Advance Student Access and Success*" to Board President Mack and Vice President for Human Resources Donna Davis.

NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled on Monday, February 15, 2016, at 5:30 p.m. in the Board Room.

A Special Meeting of the Board of Trustees is scheduled on Saturday, January 30, 2016, at 10:00 a.m. in the Board Room.

ADJOURNMENT

On a motion by Cilek and a second by Ehlmann, the Board meeting adjourned at 6:50 p.m. The motion was carried unanimously.